



## **Procedure Change for History and Duplicate Policy Requests**

### **Dividend, Loan, and Premium History Requests**

Effective 11/02/2009, MetLife will provide up to 3 years of Policy History Information

Beginning November 2, 2009, MetLife will provide dividend, loan and premium histories dating back three years. If the history information is being requested to fulfill a specific need that may not be within the three year period, specific information about the nature of the issue will be required in order for us to determine the best approach in responding to the inquiry. Additional history information may be provided at MetLife's discretion as deemed appropriate.

### **Duplicate Policy Requests**

Effective 11/02/2009, Duplicate Policy fees and mailing addresses have been updated.

Beginning November 2, 2009, MetLife has aligned the fee for Duplicate Policy requests to \$25.00 regardless of issuing company. Duplicate Policy requests and fees should now be sent to the existing CLD correspondence addresses.

[Click here](#) for address details.

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